

# -- 中文版 -

### 申请进行功能性行为评估 (FBA)

## 何时使用:

这封邮件用于申请功能性行为评估 (FBA)。功能性行为评估有助于改善持续的,正在影响 您孩子学习的行为问题。

### 标题:申请为[孩子的全名]进行功能性行为评估

尊敬的[个别化教育计划协调员的名字]:

我正式申请为我的孩子[孩子的全名]进行功能性行为评估(FBA)。我做此申请是因为持续的行为问题正在影响TA的学习。我相信功能性行为评估可以帮助找出这些行为的原因,并协助制定行为干预计划(BIP)。

请告知我们如何启动这一流程,并告知我是否需要提供任何相关信息或文件。

感谢您对我请求的关注。

此致,

敬礼!

[您的名字]

抄送: [校长的名字], [其他相关专业人员和家庭成员]



本资源由Pathway to School Psychology Fellowship的[Xinran Guo]制作完成,做为华裔移民特殊教育资源库的一部分。更多资料请访问www.3ecenter.org



# -- English Version -

#### Template 15: Request for a Functional Behavioral Assessment (FBA)

#### When to Use:

This letter is used to request a Functional Behavioral Assessment (FBA) to address ongoing behavioral challenges affecting your child's learning.

**Subject:** Request for Functional Behavioral Assessment for [Child's Full Name]

Dear [IEP Coordinator's Name],

I am writing to formally request a Functional Behavioral Assessment (FBA) for my child, [Child's Full Name], due to ongoing behavioral issues that are affecting their ability to learn. I believe that an FBA will help identify the causes of these behaviors and assist in developing a Behavior Intervention Plan (BIP).

Please let me know how we can begin this process, and inform me of any information or documentation I may need to provide.

Thank you for your attention to this request.

Best regards,

[Your Name]

CC: [Principal's Name], [Other Relevant Professionals and Family Members]