



-- 中文版 --

申请召开行为表现鉴定会议

何时使用：

如果您的孩子有个别化教育计划（IEP）或504计划，并且在受到纪律处分后，您认为其行为可能与他们的残疾有关，那么请使用此信件来申请召开行为表现鉴定会议。

邮件标题：为[孩子全名]申请行为表现鉴定会议

尊敬的[校长姓名]：

我的孩子[孩子全名]最近于[日期]受到纪律处分。我写此信是想申请召开一次行为表现鉴定会议。我认为该行为可能与我孩子的残疾有关，并请求在《残疾人教育法案》规定的10天时限内安排此会议。

请告知我这次会面的日期。

感谢您对此事的关注。

此致，
敬礼！

[您的姓名]

抄送：[个别化教育计划协调员姓名]、[其他相关专业人员和家庭成员]



本资源由Pathway to School Psychology Fellowship的Fuyu Mei制作完成，
做为华裔移民特殊教育资源库的一部分。更多资料请访问 www.3ecenter.org

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-- English Version --

Request for a Manifestation Determination Meeting

When to Use:

Use this letter to request a Manifestation Determination meeting when your child with an IEP or 504 Plan has been disciplined and you believe the behavior may be related to their disability.

Subject: Request for Manifestation Determination Meeting for [Child's Full Name]

Dear [Principal's Name],

I am writing to request a Manifestation Determination meeting for my child, [Child's Full Name], following the recent disciplinary action taken against them on [Date]. I believe that the behavior may be related to my child's disability and would like to request that this meeting be scheduled within the 10-day timeline mandated by IDEA.

Please let me know the available dates for this meeting.

Thank you for your attention.

Best regards,

[Your Name]

CC: [IEP Coordinator's Name], [Other Relevant Professionals and Family Members]